

FOREST FEDERATION
ADMISSIONS ARRANGEMENTS
MAY 2023



Approved by Governing Body:	May 2023
Next review due:	May 2024

Admissions Arrangements for Forest Federation Schools

Stukeley Meadows Primary School

Stukeley is a community school of up to 420 pupils aged between 4 and 11 years old. Cambridgeshire Local Authority is responsible for setting the admissions arrangements and the published admission number (PAN) of pupils. Our PAN is 60 per year group.

Newton Primary School

Newton is a community school of up to 105 pupils aged between 4 and 11 years old. Cambridgeshire Local Authority is responsible for setting the admissions arrangements and the published admission number (PAN) of pupils. Our PAN is 15 per year group.

In the event of oversubscription the following criteria will be used to determine priority for places:

- Children with an Education and Health Care plan which names the school or for whom this is the only school that can meet their long term medical needs.
- Children living in the catchment area with a sibling at the school at the time of admission
- Children who live outside the catchment area, but nearest the school according to the shortest available, safe, walking route.
- Children living in the catchment area.
- Children living outside the catchment area who have a sibling at the school at the time of admission.
- Children living outside the catchment area who have been unable to gain a place at their catchment area school because of over subscription.

In cases of equal merit priority will go first to children who are deemed 'looked after' and then to children living nearest the school according to the shortest available, safe, walking route. If you have any further questions about the school's Admission procedures, then please refer to the Local Authority's website, at: www.cambridgeshire.gov.uk/admissions, or contact the Local Authority's Admission Officer, Angela Williams, on 01223 699200 (email: admissions@cambridgeshire.gov.uk).

Admission to School for children aged four

All children are admitted to school in the autumn term. An introductory programme of visits for children and parents takes place in the summer term prior to admission. We work hard to ensure that starting school is a calm and natural progression from pre-schools and other settings. Families have the opportunity to meet the staff and discuss the start of school at an Early Years evening in the summer term. All parents meet with the new teacher during the autumn term to discuss the way that their child has settled to life in school.

Admission to School for children in other school years

Prospective pupils and parents are encouraged to visit the school during the working day. Application forms can be completed and parents are advised when a place may be available in a particular year group.